

## Clusters Programme - Application to Participate

The RSA Clusters Group NPC is an industry-led initiative with fee paying members (i.e. persons, corporations, companies, and institutions), wanting to make a difference for the good of their manufacturing business interests, their business environment, and their industry. We utilise leading practices that work, and provide members with a platform (i.e. structures, mechanisms, tools) and programmes designed for collaborative action taking, and getting things done. Each company or institutional entity wishing to participate in the activities of the RSA Clusters Group Programmes or Projects, is required to complete the “Cluster Programme - Application to Participate” document, in which relevant information relating to the applicant company / entity is provided, and at the same time a written commitment is made by the applicant to become a participating member.

Please provide the information requested below.

A. Name of Entity:

\_\_\_\_\_

B. Trading Name (if applicable): \_\_\_\_\_

C. Registration number (if applicable): \_\_\_\_\_

D. Date established: \_\_\_\_\_

E. Street address:

\_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

F. Postal address:

\_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

G. Email address: \_\_\_\_\_

H. Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

I. 2020 Revenue (please tick the checkbox most relevant to Applicant):

< R2 mil       < R5 mil       < R10 mil       < R25 mil       < R50 mil        
< R100 mil       < R250 mil       < R500 mil       <R1 bil       Other        
Association

J. Full name(s) of proposed representative(s) to the Cluster

1. CEO / Managing Director

Contact email address: \_\_\_\_\_

Contact Telephone/Cell Number: \_\_\_\_\_

2. SEUG Lead: \_\_\_\_\_

Contact email address: \_\_\_\_\_

Contact Telephone/Cell Number: \_\_\_\_\_

3. SEUGSupport: \_\_\_\_\_

Contact email address: \_\_\_\_\_

Contact Telephone/Cell Number: \_\_\_\_\_

### **Membership Rights, Obligations and Benefits**

Membership is contractual and carries reciprocal rights, and obligations. Members agree to be bound by the companies MOI<sup>1</sup>, are admitted to membership, and pay annual subscriptions. Membership consists of different membership types (i.e. founder, corporate, sponsor, honorary and affiliated), and fee categories.

Rights of Project Members: Members have the right to think big, to represent themselves, to take on more than they have capacity for individually to solve big problems, or win big projects. They have a right to vote for leadership in the Committee relevant to them, and the right<sup>2</sup> to get involved in other cluster activities important to them. They have the right to stand for leadership office, to hold leaders to account, and to participate in strategy setting and in other activities of a cluster programme.

Obligations of Members: Members have an obligation to be a part of what they signed-up for, or started, paying membership and other fees timeously, and being present and active in their participation.

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<sup>1</sup> CFMC example

(<https://docs.google.com/document/d/1L8x-MZh4uRVr06nl-P-TNPryomyWa7-hX36vFBHHfXQ/edit?usp=sharing>)

<sup>2</sup> Conditional on acceptance

Benefits: Members are empowered to participate in the benefits derived from working together with other like-minded industry leaders to address common challenges and opportunities; and to participate in the shared-obligations for cluster management and associated cluster costs.

### 2023 Membership Fees

All members, irrespective of size, are obliged to pay a minimum fee of R1,200.00 per year to be registered as members. This fee can be paid in an upfront lump sum payment, or in monthly instalments of R100 per month (preferred method).

Members are also obliged to pay their way, according to the Programme and Interventions in which they are involved. Co-funding Fee Categories (required to co-fund project budgets) are calculated based on the member's prior year turnover, and are paid monthly.

Membership to the cluster renews automatically each year unless instructions to the contrary are received, 15 days in advance.

All fees are Value-Added Tax (VAT)<sup>3</sup> inclusive, and are due and payable at the beginning (i.e. 1st day) of each period (i.e. year or month).

Membership to the cluster renews automatically each month, unless instructions to the contrary, cancelling membership, is received at least 15 days in advance.

The breakdown of fees is provided in the table below.

Type / Category		Month fee (Incl. VAT)
<b>Membership fee</b>	RSA Clusters - SEUG	R 100.00
<b>SEUG Project Fee</b>	Electricity bill per average month	<b>Month fee (Incl. VAT)</b>
Small	<R 500 k p/m	R 650.00
Medium	< 1 mil p/m	R 1,000.00
Large	<R 2 mil p/m	R 2,000.00
HEIU	>R 2 mil p/m	R 3,500.00

<sup>3</sup> RSA Clusters Group NPC is not yet registered as a VAT vendor.

## Declaration

I, the undersigned, do hereby acknowledge, undertake and warrant that:

- I am duly authorised to complete this Application on behalf my entity;
- The information contained in this Application is true and correct;
- To the extent that any of the information contained herein may change at any stage, I commit to advise the administrator at the RSA Clusters Group of any such change in writing;
- I understand that in addition to completing this application to become a member of the Group, I will in due course need to sign a Member Agreement that will manage the participation of my entity in each of the clusters in which my entity chooses to participate.
- I accept that the Applicant is willing to abide by the terms of the independent Memorandum of Incorporation of those clusters in which we participate;
- I acknowledge that there is a cost associated with cluster participation, and the Applicant agrees to pay the membership fees due to RSA Clusters Group NPC that is reflected in the table above, and is calculated on the value of Applicant's annual turnover for the previous year.
- I understand that anti-competitive behaviours are not acceptable within a cluster, and pledge that the Applicant will not engage in any collusive activities.
- I acknowledge that in the event of the cluster account of the Applicant going into default, my entity will not be in "Good Standing" with the cluster, will not be able to exercise the right of voting on cluster matters, and participation in the activities of the cluster may be temporarily suspended or revoked.

Signed at \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Applicant's full name in print

\_\_\_\_\_  
Signature of duly authorised signatory

\_\_\_\_\_  
Signatory's designation